

# Notice of meeting and agenda

## The City of Edinburgh Council

**10.00 am, Thursday, 18 May 2017**

Council Chamber, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

### Contact

E-mail: [allan.mccartney@edinburgh.gov.uk](mailto:allan.mccartney@edinburgh.gov.uk)

Tel: 0131 529 4246

### Notes

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- (a) In terms of Section 4(4) of the Local Government etc (Scotland) Act 1994, the Returning Officer will preside until the Lord Provost is elected.
- (b) The roll of the Council is circulated.
- (c) The Returning Officer will confirm that all members of the Council have signed the Declaration of Acceptance of Office.

## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting. Business for the first Council meeting after an election is specified in Standing Order 1.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Election of Lord Provost**

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- 3.1 Section 4(1) of the 1994 Act requires the Council to elect a Convener from among the councillors who shall be known by the title “Lord Provost”.

## **4. Election of Depute Convener**

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- 4.1 Section 4(2) of the 1994 Act provides a discretion to the Council to elect a Depute Convener.

## **5. Appointments**

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- 5.1 Appointment of Members to Committees, Boards and Joint Boards, (including Senior Councillor Allowances) – report by the Chief Executive (circulated)
- 5.2 Appointments to Outside Organisations 2017/22 – report by the Chief Executive (circulated)

## **6. Any Other Urgent Competent Business**

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- 6.1 Council Diary 2016/17 and 2017/18 – report by the Chief Executive (circulated)

- 6.2 Motion by Councillor Booth – Air Quality

“Council:

- 1) Notes that in the last air quality update, presented to Transport and Environment Committee on 17 January 2017, that the annual mean nitrogen dioxide objective was exceeded at 26 monitoring locations across the city in 2015;
- 2) Notes that Scottish air quality objectives for PM10 were exceeded at Salamander Street, and Scottish air quality objectives for PM2.5 were estimated to have been exceeded at four sites across the city;

- 3) Notes and welcomes the downward trend in most pollutants but believes that faster progress could and should be made in delivering cleaner air for Edinburgh;
- 4) Notes that four out of five parties represented on the council have made public commitments to introduce a low emission zone (LEZ) in the city in order to tackle poor air quality;
- 5) Notes that the Scottish Government aims to have a single Low Emission Zone in place in Scotland by 2018, is currently seeking a local authority to take the lead on this, and that some Scottish Government funding may be available from the Scottish Government for the first Scottish LEZ only, therefore notes that this is a matter of urgency;
- 6) Therefore agrees that the Council should be prepared to take the lead in progressing a Low Emission Zone for Edinburgh, and calls for additional funding for the Zone to be identified from partners such as the Scottish Government;
- 7) Agrees that the Council Chief Executive will urgently write to the Scottish Government offering to work towards establishing Scotland's first Low Emission Zone in Edinburgh, with the expectation that the Scottish Government can make a significant contribution towards the cost of establishing the Zone, and offering early talks to discuss the practical details of bringing this about."

## **Laurence Rockey**

Head of Strategy and Insight

### **Information about the City of Edinburgh Council meeting**

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The City of Edinburgh Council consists of 63 Councillors and is elected under proportional representation. The City of Edinburgh Council usually meets once a month and the Lord Provost is the Convener when it meets.

The City of Edinburgh Council usually meets in the Council Chamber in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the Council meeting is open to all members of the public.

## Further information

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If you have any questions about the agenda or meeting arrangements, please contact Allan McCartney, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4246, e-mail [allan.mccartney@edinburgh.gov.uk](mailto:allan.mccartney@edinburgh.gov.uk).

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/cpol](http://www.edinburgh.gov.uk/cpol).

## Webcasting of Council meetings

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Generally the public seating areas will not be filmed. However, by entering the Council Chamber and using the public seating area, you are consenting to being filmed and to the use and storage of those images and sound recordings and any information pertaining to you contained in them for web casting and training purposes and for the purpose of keeping historical records and making those records available to the public.

Any information presented by you to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services on 0131 529 4105 or [committee.services@edinburgh.gov.uk](mailto:committee.services@edinburgh.gov.uk) .

**THE CITY OF EDINBURGH COUNCIL 18 MAY 2017**

**MEMBERS RETURNED AT ELECTIONS OF 4 MAY 2017**

<b>Ward</b>	<b>Name</b>	<b>Ward</b>	<b>Name</b>
1 Almond	Graham J Hutchison Kevin R Lang Norrie Work Louise A L Young	10 Meadows/ Morningside	Nick Cook Melanie Main Neil J Ross Mandy Watt
2 Pentland Hills	Graeme J Bruce Neil T Gardiner Ricky Henderson Susan J Webber	11 City Centre	Karen Doran Claire H I Miller Joanna Mowat Alasdair C M Rankin
3 Drum Brae/Gyle	Robert C Aldridge Claire E Bridgman Mark A Brown	12 Leith Walk	Marion Donaldson Amy McNeese-Mechan Susan J Rae
4 Forth	Eleanor M Bird James B Campbell Cameron B Day George A Gordon	13 Leith	John L Ritchie Chas Booth Adam R McVey Gordon J Munro
5 Inverleith	Gavin K Barrie Max Mitchell Harriet E G Osler Iain Whyte	14 Craigentinny/ Duddingston	Ian D Campbell Joan Griffiths John C Mclellan Alexander Staniforth
6 Corstorphine/ Murrayfield	William Scott Douglas Gillian E Gloyer Frank Ross	15 Southside Newington	Steve Burgess Alison M Dickie Ian Perry
7 Sighthill/Gorgie	Denis C Dixon Catherine Fullerton Ashley Graczyk Donald C Wilson	16 Liberton/Gilmerton	Cameron Rose Lezley M Cameron Derek H Howie Lesley J Macinnes
8 Colinton/ Fairmilehead	Scott Arthur Philip A Daggart Jason Rust	17 Portobello/ Craigmillar	Stephanie J H Smith Kate Campbell Mary Campbell
9 Fountainbridge/ Craiglockhart	Gavin Corbett Andrew Johnston David Key		Maureen M Child Callum Laidlaw

# The City of Edinburgh Council

10.00am, Thursday 18 May 2017

## Appointment of Members to Committees, Boards and Joint Boards

Item number	5.1
Report number	
Executive/routine	
Wards	None

### Executive summary

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Standing Order 1.2 requires the Council to make various appointments at its first meeting after an election. The Council is invited to appoint members to Committees of the Council, Boards and Joint Boards.

## Appointment of Members to Committees, Boards and Joint Boards

### Recommendations

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The Council is asked:

- 1.1 To specify its appointments to the following positions for 2017/18:
  - (a) The Leader and Depute Leader of the Council;
  - (b) Conveners and Vice Conveners of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council;
  - (c) Members of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council;
  - (d) Members of the Neighbourhood Partnerships;
  - (e) Members of the Integration Joint Board and Joint Committees.
  - (f) The Convener of the Integration Joint Board.
  - (g) Members of the Lothian Valuation Joint Board.
  - (h) Members of the Licensing Board.
- 1.2 To determine Senior Councillor Allowances.
- 1.3 To agree added members of the Education, Children and Families Committee.

### Background

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- 2.1 Standing Order 1.2 States that at the first meeting after the election, the Council will:
  - Appoint the Lord Provost of the Council
  - Appoint the Depute Convener of the Council
  - Appoint the Leader and Depute Leader of the Council
  - Appoint members of the Committees of the Council and their Conveners and Vice Conveners
  - Appoint members of the Joint Committees and Joint Boards
  - Appoint members of the Licensing Board

- Appoint representatives to other bodies as the Council may decide to appoint.
- 2.2 The Election of the Lord Provost and Depute Convener is dealt with elsewhere on the agenda for this meeting, as is appointments to outside organisations.
- 2.3 The Committee Terms of Reference and Delegated Functions specify that committee membership will be proportionate to the elected representation of political parties, unless expressly agreed otherwise at a meeting of the full Council.

## Main report

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- 3.1 The Council is invited to specify its appointments to the following positions for 2017/2018:
- The Leader and Depute Leader of the Council;
  - Conveners and Vice Conveners of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council (Appendix 1 details the list of Committees);
  - Members of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council (Appendix 1 details the list of Committees with the number of members to be appointed based on the political balance of the full Council);
  - Members of Neighbourhood Partnerships (Appendix 2 details the Neighbourhood Partnerships);
  - Members of the Licensing Board, Joint Committees and Joint Boards that the Council should appoint (see paragraphs 3.6 - 3.11 below) (Appendix 3 details the number of members to be appointed based on the political balance of the full Council).
  - The Convener of the Integration Joint Board.

### **Education, Children and Families Committee**

- 3.2 Legislation requires the Council to appoint one representative from each of the Church of Scotland and the Roman Catholic Church to serve as full committee members. Nominations have been invited, and the Church of Scotland nominee is detailed in the Appendix. The Roman Catholic Church nominee will be reported once received.
- 3.3 The Council is also required to appoint a third outside representative, taking account of the comparative strength of churches and denominational bodies within the city. This is currently the subject of public advertisement, and the outcome will be reported as soon as possible.



- 3.4 Teachers and parents were previously represented on this committee. Scope exists for this representation to continue, and the Council's view on such added members is sought.

**Planning Committee/Development Management Sub-Committee/ Local Review Bodies and the Regulatory Committee/Licensing Sub-Committee**

- 3.5 Committee Terms of Reference provides that the membership of the Planning Committee shall be 15 members and the Regulatory Committee shall be 9 members.
- 3.6 By custom and practice, the 15 members of the Planning Committee have comprised the Development Management Sub-Committee and the 9 members of the Regulatory Committee have comprised the Licensing Sub-Committee.
- 3.7 The Council is also required to appoint a Local Review Body as a committee of the Council to fulfil the Council's obligations as planning authority for the conduct of reviews of decisions taken by the appointed officer on local developments.
- 3.8 Members appointed to the Planning and Regulatory Committees for the first time are expected to attend training before they attend their first meeting. Training has been arranged on:
- Planning Committee 30 and 31 May 2017
  - Appeals and Local Review Body – 7 June 2017
  - Regulatory Committee – 15 and 20 June 2017

**Joint Committees and Joint Boards, the Licensing Board, Lothian and Borders Community Justice Authority and SEStran**

- 3.9 Standing Order 1.2 requires the appointment of members of Joint Boards and Joint Committees.
- 3.10 The legislation relating to the Lothian Valuation Joint Board provides for the members first appointed to it to hold office for the life of the Council.
- 3.11 If there is to be any change in the Council's membership of this Joint Board, the co-operation of existing members is required by their resigning from the Board. New appointments cannot be made until a letter of resignation is received.
- 3.12 Members of the Lothian Valuation Joint Board are also appointed to the Lothian Electoral Joint Committee, in terms of the 1996 Minute of Agreement.
- 3.13 The Council is therefore invited to appoint members to this Joint Board.
- 3.14 In terms of the Integration Scheme, the Council and NHS Lothian share the appointments of Convener and Vice-Convener of the Integration Joint Board. The Council currently holds the position of Convener and is asked to appoint to this.

## **Licensing Board**

- 3.15 Under licensing legislation, a Licensing Board is to consist of such number (being not fewer than 5 and not more than 10) of members as may be determined by the Council.
- 3.16 The Licensing (Scotland) Act 2005 states that any member appointed to the Licensing Board cannot take their place on the Board until they have completed an external training course and passed an examination.

Training has been arranged as follows:

12 June 2017 (Liquor)

14 June 2017 (Liquor and Gambling)

- 3.17 A Councillor who is a premises licence holder, or the employee of a premises licence holder and works as such in licensed premises, whether alone or in partnership with another person engaged in the business of producing or selling alcohol, or a director or other officer of a company so engaged or an employee of any person so engaged and working as such in that business, shall not act as a member of a Licensing Board for any purpose under the Act.
- 3.18 The Council will appoint members to outside bodies elsewhere on the agenda to this meeting. However, the statutory instruments which established the Lothian and Borders Community Justice Authority and the South East of Scotland Regional Transport Partnership (SEStran) require the Council to appoint members to these bodies at its first meeting after the election.
- 3.19 Lothian and Borders Community Justice Authority brings together local authorities, the Scottish Prison Service and key partners to ensure an integrated approach to reduce reoffending. SEStran is one of 7 Regional Transport Partnerships in Scotland which aims to address the transportation issues within the area and work towards a more sustainable and efficient transport network.

## **Senior Councillor Allowances**

- 3.20 When specifying appointments the Council can appoint Senior Councillors within a maximum budget set out in the Local Governance (Scotland) Act 2004 (remuneration). The 2016/17 allocations, updated to allow for a 1% pay rise from 1 April 2016, are set out in Appendix 4.

## **Measures of success**

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Not applicable.

## **Financial impact**

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Not applicable.

## **Risk, policy, compliance and governance impact**

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Not applicable.

## **Equalities impact**

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Not applicable.

## **Sustainability impact**

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Not applicable.

## **Consultation and engagement**

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Not applicable.

## **Background reading / external references**

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### **Andrew Kerr**

Chief Executive

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## APPENDIX 1

### APPOINTMENTS 2017/18

#### MEMBERSHIP OF COMMITTEES

##### **Corporate Policy and Strategy Committee**

15 members - 5 Scottish National Party, 4 Conservative, 3 Labour, 2 Green, 1 Scottish Liberal Democrat

Leader of the Council (Convener)	Convener of the Finance and Resources Committee
Deputy Leader of the Council (Deputy Convener)	Convener of the Health, Social Care and Housing Committee
Convener of the Communities and Neighbourhood Committee	Convener of the Transport and Environment Committee
Convener of the Culture and Sport Committee	
Convener of the Economy Committee	6 Councillors
Convener of the Education, Children and Families Committee	

## **EXECUTIVE COMMITTEES**

### **Communities and Neighbourhoods Committee**

13 members –(plus Leader and Deputy Leader (ex officio))

4 Scottish National Party

4 Conservative

2 Labour

2 Green

1 Scottish Liberal Democrat

### **Culture and Sport Committee**

13 members – (plus Leader and Deputy Leader (ex officio))

4 Scottish National Party

4 Conservative

2 Labour

2 Green

1 Scottish Liberal Democrat

### **Economy Committee**

13 members – (plus Leader and Deputy Leader (ex officio))

4 Scottish National Party

4 Conservative

2 Labour

2 Green

1 Scottish Liberal Democrat

### **Education, Children and Families Committee**

20 members – (plus Leader and Deputy Leader (ex officio))

6 Scottish National Party

6 Conservative

4 Labour

2 Green

2 Scottish Liberal Democrat

### **Added Members for Education Matters**

(Church of Scotland Rep)

(Teacher Rep) – (if required) tbc

Dr Rita Welsh

(Teacher Rep) – (if required) tbc

(Roman Catholic Rep) - tbc

(Parent Rep) – (if required) tbc

(Third Religious Rep) – tbc

### **Finance and Resources Committee**

13 members – (plus Leader and Deputy Leader (ex officio))

4 Scottish National Party

4 Conservative

2 Labour

2 Green

1 Scottish Liberal Democrat

### **Health, Social Care and Housing Committee**

15 members – (plus Leader and Deputy Leader (ex officio))

5 Scottish National Party

4 Conservative

3 Labour

2 Green

1 Scottish Liberal Democrat

### **Transport and Environment Committee**

15 members – (plus Leader and Deputy Leader (ex officio))

5 Scottish National Party

4 Conservative

3 Labour

2 Green

1 Scottish Liberal Democrat

### **OTHER COMMITTEES**

#### **Governance, Risk and Best Value Committee**

13 members –

4 Scottish National Party

4 Conservative

2 Labour

2 Green

1 Scottish Liberal Democrat

### **Police and Fire Scrutiny Committee**

10 members –

3 Scottish National Party

3 Conservative

2 Labour

1 Green

1 Scottish Liberal Democrat

### **Petitions Committee**

10 members –

3 Scottish National Party

3 Conservative

2 Labour

1 Green

1 Scottish Liberal Democrat

### **Pensions Committee**

5 members –

2 Scottish National Party

1 Conservative

1 Labour

1 Green

(plus 2 external members)

### **External Members**

John Anzani

Richard Lamont



## **Planning Committee/Development Management Sub-Committee**

15 members –

5 Scottish National Party

4 Conservative

3 Labour

2 Green

1 Scottish Liberal Democrat

## **Planning Local Review Body**

All members of the Planning Committee comprising three panels as follows:

**Panel 1** (5 members)

**Panel 2** (5 members)

**Panel 3** (5 members)

### **Regulatory Committee/Licensing Sub-Committee**

9 members –

3 Scottish National Party

2 Conservative

2 Labour

1 Green

1 Scottish liberal Democrat

### **Leadership Advisory Panel**

5 members of the Council plus 3 statutory representatives, appointed by the Education, Children and Families Committee when considering education business

Leader of the Council (Convener)

Green Group Leader

Deputy Leader of the Council

Scottish Liberal Democrat Group Leader

Conservative Group Leader

### **Administration of Trust Funds**

### **Committee on the Jean F Watson Bequest**

8 members plus one nominee of Friends of the City Arts Centre and two nominees of Executive Director of Resources –

2 Scottish National Party

2 Conservative

2 Labour

1 Green

1 Scottish Liberal Democrat

## **Reviews and Appeals**

### **Committee on Discretionary Rating Relief Appeals**

5 members –

2 Scottish National Party

1 Conservative

1 Labour

1 Green

### **Personnel Appeals Committee**

9 members –

3 Scottish National Party

2 Conservative

2 Labour

1 Green

1 Scottish Liberal Democrat

### **Committee on Pupil and Student Support**

5 members and one religious representative –

2 Scottish National Party

1 Conservative

1 Labour

1 Green

One religious representative

### **Placing in Schools Appeals Committee**

3 persons drawn from three Panels as described in Committee Terms of Reference and Delegated Functions number 17

Panel 1 – All members of Council and religious and teacher representatives on the Education, Children and Families Committee

### **Social Work Complaints Review Committee**

3 persons drawn from a panel approved by the Council (including all Councillors who are not members of the Education, Children and Families or Health, Social Care and Housing Committees)

### **Recruitment Committee**

Leader of Council (Convener), Deputy Leader of the Council, Convener of the Finance and Resources Committee and the appropriate Executive Committee Convener and relevant opposition spokespersons (or nominees)

## APPENDIX 2

### APPOINTMENTS 2017/18

#### MEMBERS OF NEIGHBOURHOOD PARTNERSHIPS

##### ALMOND

Councillor Hutchison  
Councillor Lang

Councillor Work  
Councillor Young

##### CITY CENTRE

Councillor Doran  
Councillor Miller

Councillor Mowat  
Councillor Rankin

##### CRAIGENTINNY/DUDDINGSTON

Councillor Ian Campbell  
Councillor Griffiths

Councillor Mclellan  
Councillor Staniforth

##### FORTH

Councillor Bird  
Councillor Ian Campbell

Councillor Day  
Councillor Gordon

##### INVERLEITH

Councillor Barrie  
Councillor Mitchell

Councillor Osler  
Councillor Whyte

##### PENTLANDS

Councillor Arthur  
Councillor Bruce  
Councillor Doggart  
Councillor Gardiner

Councillor Henderson  
Councillor Rust  
Councillor Webber

##### LEITH

Councillor Booth  
Councillor Donaldson  
Councillor McNeese-Mechan  
Councillor McVey

Councillor Munro  
Councillor Rae  
Councillor Ritchie

## **LIBERTON/GILMERTON**

Councillor Cameron  
Councillor Howie

Councillor MacInnes  
Councillor Smith

## **PORTOBELLO/CRAIGMILLAR**

Councillor Kate Campbell  
Councillor Mary Campbell

Councillor Child  
Councillor Laidlaw

## **SOUTH CENTRAL**

Councillor Burgess  
Councillor Cook  
Councillor Dickie  
Councillor Main

Councillor Perry  
Councillor Rose  
Councillor Neil Ross  
Councillor Watt

## **SOUTH WEST**

Councillor Corbett  
Councillor Dixon  
Councillor Fullerton  
Councillor Graczyk

Councillor Johnston  
Councillor Key  
Councillor Wilson

## **WESTERN EDINBURGH**

Councillor Aldridge  
Councillor Bridgman  
Councillor Brown

Councillor Douglas  
Councillor Frank Ross  
Councillor Gloyer

## APPENDIX 3

### APPOINTMENTS 2017/18

#### JOINT COMMITTEES AND BOARDS, THE LICENSING BOARD AND LoTHIAN AND BORDERS COMMUNITY JUSTICE AUTHORITY

##### **Lothian Valuation Joint Board/Lothian Electoral Joint Committee**

9 members –

3 Scottish National Party

2 Conservative

2 Labour

1 Green

1 Scottish Liberal Democrat

##### **Licensing Board**

up to 10 members –

3 Scottish National Party

3 Conservative

2 Labour

1 Green

1 Scottish Liberal Democrat

### **Integration Joint Board**

5 members-

2 Scottish National Party

1 Conservative

1 Labour

1 Green

### **SEStran (South East of Scotland Regional Transport Partnership)**

5 members –

2 Scottish National Party

1 Conservative

1 Labour

1 Green

### **Lothian and Borders Community Justice Authority**

1 member

#### **Substantive member**

Convener of Health, Social Care and  
Housing Committee

#### **Substitute member**

### **Shadow Joint Committee for Collaborative Road Services**

#### **Substantive Member**

#### **Substitute Member**



**Hawes/Longcraig Piers User Committee**

2 elected members

**Pentland Hills Regional Park Joint Committee**

3 elected members

**Pentland Hills Regional Park Consultative Forum**

2 elected members

## APPENDIX 4

### SENIOR COUNCILLOR ALLOWANCES 2016/17 (with 1% uprate)

<b>Post</b>	<b>% of Leader</b>	<b>Remuneration</b>
Council Leader	SS1 415	£50,783
Lord Provost	SS1 415	£38,087
Depute Leader	75%	£38,087
Depute Convener	50%	£25,391
Convener – Culture and Sport	65%	£33,008
Convener – Economy	65%	£33,008
Convener – Education, Children and Families	65%	£33,008
Convener – Finance and Resources	65%	£33,008
Convener – Health, Social Care and Housing	65%	£33,008
Convener – Planning	65%	£33,008
Convener – Regulatory	65%	£33,008
Convener - Transport and Environment	65%	£33,008
Convener – Communities and Neighbourhoods	45%	£22,852
Convener – Licensing Board	60%	£30,469
Convener – Governance, Risk and Best Value	50%	£25,391
Convener – Police and Fire Scrutiny	40%	£20,313
Convener - Petitions	0%	£22,852

Vice- Convener – Finance and Resources	45%	£22,852
Vice- Convener – Education, Children and Families	45%	£22,852
Vice- Convener – Health, Social Care and Housing	45%	£22,852
Vice- Convener – Culture and Sport	45%	£22,852
Vice- Convener – Planning	45%	£22,852
Vice- Convener – Finance and Resources	45%	£22,852
Vice- Convener – Regulatory	45%	£22,852
Vice- Convener – Economy	45%	£22,852
Vice- Convener – Transport and Environment	45%	£22,852
Opposition Group Leader (Conservative)	50%	£25,391
Opposition Group Leader (Green)	50%	£25,391
Opposition Group Leader (SLD)	0%	£20,313
Convener, Lothian Valuation Joint Board	SS1 415	£21,160
Convener or Vice-Convener of FETA Joint Board	SS1 415	£20,313
Councillors – Basic Allowance	SS1 415	£16,927

10.00am, Thursday 18 May 2017

## Appointments to Outside Organisations 2017/22

Item number	5.2
Report number	
Executive/routine	
Wards	All

### Executive summary

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The appointment of councillors to serve on outside organisations is a reserved matter for the full Council. This report invites nominations for a number of these appointments for the period 2017/22.

## Appointments to Outside Organisations 2017/22

### Recommendations

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- 1 To appoint elected members to a range of outside organisations and Council companies, as detailed in the Appendix to this report.
- 2 To consider whether to continue with the practice of appointing specific Champions, and if so to appoint members to the positions identified.

### Main report

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- 2.1 Standing Order 1.2 (b) requires that the first meeting of the Council following the ordinary election of councillors appoints representatives to “other bodies as the Council may decide to appoint”.
- 2.2 The Appendix list the organisations the Council is invited to appoint to for 2017/22, along with the previous representation. Appointments to city-wide groups help support the Council’s strategic objectives; while those to local groups assist locality planning, and support local ward members. Council companies have key roles and responsibilities across a range of service areas.
- 2.3 The list of organisations has been reviewed ahead of this process. A number of organisations appointed in 2012 have ceased to exist. Groups have been asked to confirm they still wish Council representation, and a few have declined. Despite approaches from the Council, some groups have retained their unincorporated status. Due to the potential liability on individual members and the Council, it is proposed that these appointments are made in line with the advice to Council in June 2016.
- 2.4 Individual councillors were also surveyed to establish whether they had benefited from being appointed to a particular organisation, either in terms of local ward interest, or in terms of the overall development of Council policy. This report takes account of the responses received. Specifically, the role of members appointed to outside bodies has been incorporated in the member induction training programme.
- 2.5 In terms of appointments to charitable bodies, Office of the Scottish Charity Regulator (OSCR) guidance recommends the board membership of charities should be regularly refreshed.
- 2.6 A detailed review of elected membership on Council companies was undertaken in 2012, overseen by a members’ working group. Amongst its conclusions, agreed at full Council in December 2012, was that a maximum of three elected

members should sit on the board of each Council company, at that time one member from each of the coalition groups and one from an opposition group.

- 2.7 The previous Council also appointed a number of Champions, individual members who served as lead member, and champion, for a particular issue. The previous Champions are also listed in the Appendix, and the Council is invited to consider appointing to these positions.

## Measures of success

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- 3.1 The Council is fully represented on a range of outside bodies.
- 3.2 Council companies have a full complement of elected members appointed to them.

## Financial impact

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- 4.1 Not applicable.

## Risk, policy, compliance and governance impact

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- 5.1 A risk assessment of unincorporated organisations has been conducted. Organisations assessed as carrying a high level of risk for individual members and the Council have been removed.

## Equalities impact

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- 6.1 Not applicable.

## Sustainability impact

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- 7.1 Not applicable.

## Consultation and engagement

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- 8.1 Not applicable.

## Background reading/external references

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[Council Minute of 24 May 2012](#)

[Council Companies Report - December 2012](#)

## Andrew Kerr

Chief Executive

Contact Allan McCartney, Committee Services Manager

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**APPOINTMENTS TO ORGANISATIONS, COMPANIES,  
OUTSIDE BODIES, WORKING GROUPS, ETC**

**2017 - 2022**

**Category 1a – External Organisations**

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
1.	Association for Public Service Excellence (APSE)	A not-for-profit local government body working with over 300 councils throughout the UK promoting excellence in public services.	Substantive Member: Councillor Hinds (L)  Substitute Member: Councillor Rankin (SNP)	Place/Chief Executive	
2.	BioQuarter Advisory Board – advisory role	Provides high-level advice and expertise to BioQuarter initiative.	Councillor Ross (SNP)	Place	
3.	Centre for the Moving Image (previously Edinburgh International Film Festival)	To discover and promote the very best in international cinema and to herald and debate changes in global filmmaking	Councillor Lewis (SNP)	Chief Executive	

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
4.	Changeworks - Board	An environmental charity and social enterprise which works in collaboration with public and third sector organisations, schools, communities and businesses.	Councillor McVey (SNP)	Place	
5.	Citizens Advice Edinburgh - Observer	Five advice centres and 15 outreach points across the city. Provides free, confidential, impartial and independent advice on issues including money, benefits, immigration, employment rights, housing, consumer issues, family problems and health services.	Councillor Rankin (SNP) 22/10/15 Councillor Ritchie	Place	



	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
6.	COSLA	The representative voice of Scottish local government, lobbying on behalf of Scotland's 32 councils.	Councillor Burns (L) Councillor Hinds (L) Councillor Howat (SNP) Councillor Rankin (SNP) Councillor Rose (C) Councillor Burgess (G)	Chief Executive	
7.	Craigmillar Opportunities Trust (Cre8te)	A social enterprise that delivers services that help to regenerate local communities.	Councillor Child (L) Councillor Bridgman(SNP) (to be confirmed by Cre8te)	Place	
8.	Dance Base - Board of Management	Encourages and celebrates the potential for dance in everyone.	Councillor Key (SNP)	Communities and Families	

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
9.	Dean Orphanage and Cauvin's Trust - Board	Works to keep young people from living on the streets and provides a continuum of care to young people aged 15-21 as they make the transition from being looked after and accommodated to living independently in the community.	Councillor Keil (L)	Communities and Families	
10.	Edinburgh Airport Consultative Committee	Advises the airport's Managing Director about issues which concern the local communities, travellers and other users of the airport and stimulates interest both within the airport community and local people	Substantive Member: Councillor Hinds (L)  Substitute Member: Councillor Orr (SNP)	Place	
11.	Edinburgh and Lothians Area Tourism Partnership	Brings together local players from across the private and public sectors, such as tourism operators, local tourism groups, Chambers of Commerce, local authorities and VisitScotland.	Councillor Munro (L) Councillor Barrie (SNP)	Place	

	Organisation	Description	Council Appointments for 2012/17	Lead Directorate(s)	Comment
12.	Edinburgh and Lothians Greenspace Trust Board	Environmental project development, management and fundraising services.	Councillor Gardner Councillor Lewis	Place	
13.	Edinburgh Area Support Team	Supports the work of the Children's Panel – a group of unpaid volunteers who sit on Children's Hearings on a rota basis.	Councillor Redpath (L)	Chief Executive	
14.	Edinburgh Community Solar Co-operative	A local community benefit society which aims to deliver viable co-operative energy projects in the city.	Councillor Booth (Green) Councillor Bill Henderson (SNP) Councillor Hinds (L)	Chief Executive	
15.	Edinburgh International Festival Council – Board of Trustees	Administers the affairs of the Edinburgh International Festival Society.	Lord Provost (ex-officio) Councillor Doran (L) Councillor Redpath (L) Councillor Howat (SNP) Councillor Lewis (SNP) Councillor Whyte (C) Councillor Booth (G)	Place	<b>Three appointees</b> (in addition to the Lord Provost) now sought, following a recent change in the Festival Council Articles of Association.

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
16.	Edinburgh Festival Centre Ltd	Provides offices and ticketing services for the International Festival.	Councillor Munro	Place	
17.	Edinburgh International Jazz and Blues Festival – Board of Directors	The Festival is hosted in venues across the city with a selection of performers from across the jazz and blues musical spectrum, also hip-hop, funk and soul music.	Councillor Milligan (L) Councillor Cardownie (SNP) Councillor Fullerton (SNP) Councillor Rust (C)	Place	
18.	Edinburgh International Science Festival Limited (Trading Company)	An educational charity that encourages people of all ages and backgrounds to discover the wonder of the world around them.	Councillor Doran (L) Councillor Blacklock (L) Councillor Lunn (SNP) Councillor Rose (C)	Place	
19.	Edinburgh Partnership Board	The Community Planning Partnership for the city.	Council Leader (to chair) One representative from each political group.	Chief Executive	Adjusted membership agreed by Partnership Board.

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
20.	Edinburgh Partnership – Community Planning Partnerships	Strategic Partnerships for- <ul style="list-style-type: none"> <li>• Economic Development</li> <li>• Community Safety</li> <li>• Children and Young People</li> <li>• Sustainable Development</li> <li>• COMPACT</li> <li>• Drug and Alcohol</li> </ul>	Two Administration and one opposition member on each.	Chief Executive	Adjusted membership agreed by Partnership Board.
21.	Edinburgh Police Fund for Children (formerly Police Aided Clothing Scheme) – Directors	Provides clothing to children aged 5-18 from underprivileged backgrounds	Lord Provost (ex officio)  Councillor Rose (C)	Communities and Families	
22.	Edinburgh Tourism Action Group – Strategy Group	Umbrella group for businesses making up Edinburgh's tourism sector	Councillor Barrie	Place	

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
23.	Edinburgh UNESCO City of Literature – Trustee	An independent organisation that works through partnerships providing a focus and co-ordination for literary activity, reaching out to a wide audience to deliver clear benefits for the city and for Scotland.	Lord Provost (ex officio)	Chief Executive	
24.	Edinburgh University – Curators of Patronage - Directors	The Curators have the right of nomination to the office of Principal and the patronage of sixteen Chairs and a share in the patronage of a number of other Chairs.	Lord Provost Councillor Lewis (SNP) Councillor McInnes (C)	Communities and Families	
25.	Edinburgh University Court – Assessor - Director	The Court is the University's governing body and the legal persona of the University.	Lord Provost	Resources	

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
26.	Eurocities Network	A network of major European cities which brings together the local governments of more than 140 large cities in over 30 European countries. It influences and works with the EU institutions to respond to common issues that affect the day-to-day lives of Europeans.	Substantive member: Lord Provost (L)  Substitute member: Councillor Barrie (SNP)  Chief Executive (as Liaison Officer for contact purposes)	Place	
27.	Fettes Trust (The Governors of) - Director	Administers Fettes College.	Councillor Paterson (C)	Communities and Families	
28.	George Heriot's Trust	Governs George Heriot's School.	Councillor Rose (C) Kate Cherry (A person with experience in education)	Communities and Families	

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
29.	Handicabs (Lothian) Limited – Executive Committee (HcL – Dial-a-Ride, Dial-a-Bus) - Observer	Charitable company to provide accessible transport for people in Edinburgh and the Lothians.	Councillor Hinds (L)	Place	
30.	Imaginate - Directors	Promotes and develops the performing arts for children and young people in Scotland.	Councillor Doran (L) Councillor Fullerton (SNP)	Communities and Families	
31.	John Watson Trust	Awards grants to under 21 year olds with either a physical or learning disability or who are in a situation of deprivation.	Head of Schools and Community Services  Councillor Day	Communities and Families	
32.	John Wilson/Robert Christie Bequest Fund Board of Management - Director	A fund for people over 60 who are in need, live in Edinburgh or Midlothian and have an acutely painful disease.	Councillor Aitken (C)	Resources	



	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
33.	Life Care (Edinburgh) Ltd - Observers	Supports the independence of older people.	Councillor Griffiths (L) Councillor Work (SNP) Councillor Aitken (C) Vacancy	Edinburgh Health & Social Care Partnership	
34.	Local Authority Action for Southern Africa: National Steering Committee	Assists in the reconstruction of Southern Africa following the defeat of apartheid and undertakes work on many critical issues facing the peoples of the region.	Councillor Gardner (L)	Chief Executive	
35.	Local Authority Pension Fund Forum– Executive Committee	Promotes the investment interests of local authority pension funds and maximises their influence as shareholders whilst promoting social responsibility and corporate governance at the companies in which they invest.	Councillor Rankin (SNP)	Resources	

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
36.	Lothian Homes Trust - Directors	Promotes the education of young people under the age of 22 who are in need of care or are living in deprived circumstances or otherwise require assistance to become adjusted to living independent lives.	Councillor Griffiths (L) Councillor Key (SNP) Councillor Balfour (C) Vacancy	Communities and Families	
37.	Lowland Reserve Forces' and Cadets' Association	One of 13 autonomous Tri-Service bodies, established to support the Reserve Forces and Cadets in the Lowlands of Scotland.	Councillor Bridgman (SNP)	Communities and Families	
38.	Merchant Company – Endowment Trust	Provides assistance to men and women who meet the criteria.	Councillor Ricky Henderson (L) Councillor Key (SNP) Councillor Tymkewycz (SNP) Councillor McInnes (C) Councillor Aitken (C)	Edinburgh Health and Social Care Partnership	

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
39.	NHS Lothian – Board	The Board’s main role is to protect and improve the health of the people of Lothian and plan services for the local population.	Convener of Health, Social Care and Housing (L)	Edinburgh Health and Social Care Partnership	
40.	Nuclear Free Local Authorities Scotland	To increase local accountability over national nuclear policy.	Councillor Gardner (L)	Place	
41.	Nuclear Free Local Authorities UK and Ireland	Comprises member local authorities from England, Scotland, Wales, Northern Ireland and the Republic of Ireland and aims to increase local accountability over national nuclear policy, identify the impact of national nuclear policy on local communities and work to minimise nuclear hazards and increase public safety.	Councillor Gardner (L)	Place	

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
42.	(Directors of) One City Limited, and thus as Trustees of the One City Trust	Independent Trust which promotes social inclusion in Edinburgh formed in 2003 as a recommendation of the Lord Provost's Commission on Social Exclusion.	Lord Provost (ex-officio) Councillor Day (L) Councillor Dixon (SNP)	Edinburgh Health and Social Care Partnership	
43.	Our Dynamic Earth	Raises awareness and understanding of our planet through the Dynamic Earth exhibition and promotes education and life-long learning in Earth and Environmental Science.	Lord Provost (ex-officio)	Communities and Families	
44.	Queen's Hall (Edinburgh) Ltd - Director	Offers a wide range of events including classical, jazz, blues, pop, rock, world, folk and comedy and is also home to the Scottish Chamber Orchestra.	Councillor Doran (L)	Place	

	Organisation	Description	Council Appointments for 2012/17	Lead Directorate(s)	Comment
45.	Rosyth Local Liaison Committee	Forum for consulting with local authorities on matters affecting public protection from nuclear and radiation hazards arising from nuclear operations in Rosyth Business Park.	Councillor Gardner (L) Councillor Work (SNP) Councillor Paterson (C) Councillor Shields (SLD)	Place	
46.	Royal Blind - Director	A National Centre of Excellence in the education and care of young people who are blind or visually impaired.	Councillor Rose (C)	Communities and Families	
47.	Royal Edinburgh Military Tattoo (Charities) Limited - Trustees	Each year, a substantial proportion of surplus funds generated by the Tattoo are distributed to charitable arts and service benevolent organisations.	Lord Provost (ex-officio)	Chief Executive	
48.	Royal Lyceum Theatre Company – Non-Executive Directors	The Company is in permanent residence in the Lyceum building which it leases from the Council. It is one of the largest producing companies in the UK and the largest drama company in Scotland.	Councillor Doran (L) Councillor Lewis (SNP)	City Strategy and Economy	<b>No appointment</b> required at this time, pending governance review.

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
49.	Royal Scottish National Orchestra – Board of Directors	One of Europe's leading symphony orchestras.	Councillor Doran (L) Councillor Fullerton (SNP)	Place	
50.	Scotland Excel	The Centre of Procurement Expertise for Scotland's local government sector.	Councillor Rankin (SNP) Councillor Whyte (C)	Resources	
51.	Scottish Chamber Orchestra – Board of Directors	One of Scotland's five National Performing Arts Companies.	Councillor Lewis (SNP)	Chief Executive  Communities and Families	
52.	Scottish Councils Committee on Radioactive Substances (SCCORS)	Provides a mechanism to identify a common Scottish local authority viewpoint on radioactive waste management issues.	Substantive Member: Councillor Gardner (L)  Substitute Member: Councillor McVey (SNP)	Place	

	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
53.	Scottish Enterprise Edinburgh and Lothians	Ensures the private sector and key stakeholders in specific regions have an influential role in Scottish Enterprise's strategy. Regionally-based boards advise on the best way to maximise the contribution of each region to Scotland's economic growth.	Councillor Barrie (SNP)	Place	
54.	Scottish Local Government Forum Against Poverty	Cross-party network of Scottish local authority members and officers, together with other public and third sector organisations, with a specific interest in anti-poverty and social justice policy issues.	Substantive member: Councillor Ricky Henderson (L)  Substitute member: Councillor Work (SNP)	Edinburgh Health and Social Care Partnership	
55.	Scottish National War Memorial – Trustees	Responsible for the administration of the Scottish National War Memorial at Edinburgh Castle.	Lord Provost (ex-officio)	Resources	
56.	Smilechildcare	Provides subsidised childcare places and services for low income families	Councillor Fullerton (SNP)	Communities and Families	

	Organisation	Description	Council Appointments for 2012/17	Lead Directorate(s)	Comment
57.	Spartan's Community Football Academy - Directors	Aims to provide the community of North Edinburgh with a community inspired, developed and managed facility, to help develop people of all ages sporting, social and life skills.	Councillor Godzik (L) Councillor Cardownie (SNP)	Communities and Families	
58.	Torness Local Liaison Committee	Discusses safety issues at Torness Nuclear Power Station. To maintain regular communications about nuclear site.	Councillor Gardner (L) Councillor Dixon (SNP) Councillor Booth (G)	Place	
59.	Transform Scotland – Board	The national alliance for sustainable transport, <a href="#">bringing together organisations</a> from the private, public and voluntary sectors.	Councillor Hinds (L)	Place	
60.	Wester Hailes Land and Property Trust	Promotes the development of land and assets within Wester Hailes to the maximum benefit of the local community and provides a property management service to other community groups.	Councillor Bill Henderson (SNP) – Resigned  VACANT	Place	



	<b>Organisation</b>	<b>Description</b>	<b>Council Appointments for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
61.	Worker's Educational Association Scotland (now WEA Scotland) - Observer	Committed to equality of access to learning and gives priority to providing learning for educationally, socially and economically disadvantaged groups.	Councillor Day (L)	Communities and Families	
62.	World Heritage Committee (amended to Edinburgh World Heritage)	An independent charity with the aim of ensuring the city's World Heritage status benefits everyone.	Councillor Mowat (C) Councillor Robson (L)	Place	

**APPOINTMENTS TO ORGANISATIONS, COMPANIES,  
OUTSIDE BODIES, WORKING GROUPS, ETC**

**2017-2022**

**Category 1b – Companies and other organisations owned or controlled by the Council and Council joint venture companies**

	<b>Organisation</b>	<b>Form</b>	<b>Description</b>	<b>Appointments made for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
63.	Essential Edinburgh-Business Improvement District (BID) Company Boards	Registered company	To promote collaborative and productive relationships between city centre businesses and the public sector, through the BID framework.	Convener of Economy Committee	Place	
64.	Business Loans Scotland Ltd	Registered company	A pan-Scotland local authority business loan fund.	Councillor Barrie	Place	
65.	Capital City Partnership Ltd	Registered company	The delivery body for the city's employability strategy and programme.	Convener of Economy Committee (SNP) Vice-Convener of Economy Committee (L) Councillor Paterson (C)	Place	

	<b>Organisation</b>	<b>Form</b>	<b>Description</b>	<b>Appointments made for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
66.	CEC Holdings Limited	Registered company	Holding company with a portfolio of operational companies, namely, EDI Group, EICC Ltd, New Edinburgh Ltd, Waterfront Edinburgh Limited, Shawfair Land Limited and PARC Ltd with the original purpose of ensuring tax efficiency across the operational company's portfolio and enable appropriate monitoring and control.	<b>Directors:</b> Councillor Hinds (L) Councillor Munro (L) Councillor Ross (SNP) Councillor Rose (C)	Resources	<b>3 members only to be appointed</b> – in accordance with the Council decision of December 2012.

	<b>Organisation</b>	<b>Form</b>	<b>Description</b>	<b>Appointments made for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
67.	EDI Ltd (including EDI Central Ltd, EDI Market Street Ltd, EDI Fountainbridge Ltd, PARC Craigmillar Ltd, PARC Craigmillar Developments LTD, Shawfair Land Ltd, Waterfront Edinburgh Ltd, Waterfront Edinburgh Management Ltd)	Registered company	Private company, owned by the Council and run as an arms-length operation. Main Council owned vehicle for property development and undertakes regeneration projects. It is redeveloping Craigmillar through PARC Limited	<b>7 Directors (1 Executive, 6 Non-Executive)</b> Convener of Economy Committee (Non E) Vice-Convener of Economy Committee (Non E) Councillor Whyte (Non E) 3 External through recruitment	Resources	

	<b>Organisation</b>	<b>Form</b>	<b>Description</b>	<b>Appointments made for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
68.	Edinburgh International Conference Centre Limited	Registered company	Owned by the Council and operates as an independent commercial venture which provides venues for conferences, conventions and exhibitions and acts as agent for development of Exchange district on behalf of the Council.	<b>Directors:</b> Councillor Munro (L) - Chair Councillor Rankin (SNP) Councillor Aldridge (SLD)	Resources and Place	
69.	Edinburgh Leisure	Registered company	A not-for-profit company to run the Council's sport and leisure services.	Councillor Doran (L) Councillor Lewis (SNP) Councillor Cairns (SNP) Councillor Balfour (C) Councillor Booth (G)	Communities and Families	
70.	Edinburgh Leisure Two	Registered company	A trading company of Edinburgh Leisure.	Councillor Doran (L) Councillor Lewis (SNP) Councillor Cairns (SNP) Councillor Balfour (C) Councillor Booth (G)	Communities and Families	

	<b>Organisation</b>	<b>Form</b>	<b>Description</b>	<b>Appointments made for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
71.	Energy for Edinburgh – Interim Board	Registered company	The Council’s arms-length energy services company.	Councillor Booth (G) Councillor Hinds (L) Councillor McVey (SNP)	Place	
72.	Festival City Theatres Trust - Directors	Registered company	A registered charity which is responsible for the operation and management of the Festival and King’s Theatres.	Councillor Doran (L) Councillor Lewis (SNP) Councillor Aitken (C) Councillor Main (G)	Place	
73.	LPFE Ltd	Registered company	A trading company of the Lothian Pension Fund.	Councillor Rankin(SNP)	Resources	
74.	Marketing Edinburgh - Director	Registered company	A public/private body set up to lead and facilitate the promotion of Edinburgh.	Councillor Ross (SNP) Councillor Munro (L) Councillor Mowat (C)	Place	

	<b>Organisation</b>	<b>Form</b>	<b>Description</b>	<b>Appointments made for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
75.	PARC Craigmillar (Promoting and Regenerating Craigmillar)	Registered company	PARC is a joint venture between EDI Ltd and the City of Edinburgh Council which is spearheading the regeneration of Craigmillar.	See EDI Group membership PLUS Councillor Bridgman as a Community Director	Resources	
76.	Transport for Edinburgh Ltd – Board	Registered company	Manages the city's public transport operations to ensure integrated transport across Edinburgh.	Councillor Hinds (L) Councillor McVey (SNP) Councillor Mowat (C) Councillor Bagshaw (G)	Place	

**APPOINTMENTS TO ORGANISATIONS, COMPANIES,  
OUTSIDE BODIES, WORKING GROUPS, ETC**

**2017 - 2022**

**Category 2 – Local Organisations**

	<b>Organisation</b>	<b>Form</b>	<b>Description</b>	<b>Appointments made for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
77.	Airth Benefaction Trust	Trust	Grants provided to people in need who are incapable of gaining a livelihood.	Councillor Redpath (L)	Resources	
78.	Corstorphine Youth and Community Centre	Incorporated association	An independent and inclusive community hub providing a range of opportunities including playgroup, keep fit, sports and other activities for all age groups.	Councillor Edie (SLD)	Communities and Families	
79.	Gorgie Memorial Hall Management Committee	Incorporated association	Oversees the running of the Gorgie "Mem" Community Centre, leased from the Council.	Lord Provost Councillor Milligan (L)	Resources	
80.	Hutchison Vale Community Sports Club	Registered company	Local community sports club.	Councillor Fullerton (SNP)	Place	



	<b>Organisation</b>	<b>Form</b>	<b>Description</b>	<b>Appointments made for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
81.	John Watt's Trust	Trust	Grants to people over 55 who have the name Watt and who live in the parish of South Leith or have done so for at least ten years prior to application. People in need who have lived or are living in the City of Edinburgh or Midlothian can apply.	Councillor Munro (L)	Communities and Families	
82.	Leith Industrial School Trust	Trust	Gives grants to organisers of groups providing play or holiday activities for the benefit of children living in Leith.	Councillor Munro (L) Councillor Booth (G)	Communities and Families	
83.	Pilton Central Association/ West Pilton Neighbourhood Centre - observer	Registered Charity	A community managed organisation that aims to maximise community influence, address poverty and bring economic and community benefits to the North Edinburgh area. West Pilton Neighbourhood Centre provides a varied programme of educational and recreational activities to meet the needs of the community.	Councillor Cardownie (SNP)	Communities and Families	

	<b>Organisation</b>	<b>Form</b>	<b>Description</b>	<b>Appointments made for 2012/17</b>	<b>Lead Directorate(s)</b>	<b>Comment</b>
84.	William Brown Nimmo Charitable Trust	Trust	Provides grants to older women on a low income who were born and live in Leith or Edinburgh.	Lord Provost (ex officio) Councillor Munro (L)	Communities and Families	

**APPOINTMENTS TO ORGANISATIONS, COMPANIES,  
OUTSIDE BODIES, WORKING GROUPS, ETC**

**2017**

**Category 3 – Champions**

85.	Canal Champion	Councillor Munro	City of Edinburgh Council, 25 October 2012  <a href="http://www.edinburgh.gov.uk/download/meetings/id/36943/council_full_meeting_papers_251012">http://www.edinburgh.gov.uk/download/meetings/id/36943/council_full_meeting_papers_251012</a>
86.	Carers Champion	Councillor Work	City of Edinburgh Council, 22 November 2012  <a href="http://www.edinburgh.gov.uk/download/meetings/id/37252/council_221112_-_full_meeting_papers">http://www.edinburgh.gov.uk/download/meetings/id/37252/council_221112_-_full_meeting_papers</a>
87.	Equalities and Third Sector Champion	Councillor Andrew Burns and Councillor Maureen Child (joint champions)	City of Edinburgh Council, 22 November 2012  <a href="http://www.edinburgh.gov.uk/download/meetings/id/37252/council_221112_-_full_meeting_papers">http://www.edinburgh.gov.uk/download/meetings/id/37252/council_221112_-_full_meeting_papers</a>
88.	Festival and Events Champion	Councillor Cardownie	City of Edinburgh Council, 28 June 2012  <a href="http://www.edinburgh.gov.uk/download/meetings/id/35957/minute_28_june_2012">http://www.edinburgh.gov.uk/download/meetings/id/35957/minute_28_june_2012</a>

89.	Play Champion	Councillor Robson	City of Edinburgh Council, 21 November 2013  <a href="http://www.edinburgh.gov.uk/download/meetings/id/41689/council_of_12_deember_2013_-_full_meeting_papers">http://www.edinburgh.gov.uk/download/meetings/id/41689/council_of_12_deember_2013_-_full_meeting_papers</a>
90.	Sustainability Champion	Councillor Orr	Scotland's Climate Change Declaration Report 2012  <a href="https://orb.edinburgh.gov.uk/download/downloads/id/13264/scottish_climate_change_declaration_annual_report_2012_-_91k_-_2012-08-23">https://orb.edinburgh.gov.uk/download/downloads/id/13264/scottish_climate_change_declaration_annual_report_2012_-_91k_-_2012-08-23</a>
91.	Veterans' Champion	Lord Provost	City of Edinburgh Council, 28 June 2012  <a href="http://www.edinburgh.gov.uk/download/meetings/id/35957/minute_28_june_2012">http://www.edinburgh.gov.uk/download/meetings/id/35957/minute_28_june_2012</a>
92.	Volunteering Ambassador	Lord Provost	Communities and Neighbourhoods Committee, 27 November 2012  <a href="http://www.edinburgh.gov.uk/download/meetings/id/37310/item_72_edinburgh_compact_volunteering_strategy">http://www.edinburgh.gov.uk/download/meetings/id/37310/item_72_edinburgh_compact_volunteering_strategy</a>

10.00am, Thursday, 18 May 2017

## Council Diary 2016/17 and 2017/18

Item number	6.1
Report number	
Executive/routine	
Wards	All

### Executive summary

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This report seeks approval for a provisional 2017/18 diary, on the basis that a more detailed version will be submitted once the Council has determined any changes to its political management arrangements, and appointments are made.

The 2016/17 diary sets out a full meetings schedule until end-August. A number of meetings are currently scheduled for the week of the General Election, including a Finance and Resources Committee meeting on 8 June 2017, and a Police and Fire Scrutiny Committee meeting the following day. Council's instructions on these are sought.

# Report

## Council Diary 2016/17 and 2017/18

### Recommendations

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- 1.1 To agree the provisional Council diary for 2017/18, on the basis that a detailed version would be submitted to a future meeting in the light of any adjustments to the Council's political management arrangements.
- 1.2 To consider the schedule of meetings for week commencing 5 June 2017, and instruct officers to adjust these as appropriate.

### Main report

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- 2.1 The Council diary is approved annually by full Council as required by Standing Order 4.2.
- 2.2 The 2016/17 diary (excerpt at Appendix 1) was approved by Council on 4 February 2016, subject to minor adjustment at the 24 November 2016 meeting. It runs until end-August 2017.
- 2.3 It includes several meetings scheduled for the week commencing 5 June 2017, including a Finance and Resources Committee on 8 June 2017 (the day of the General Election), and a Police and Fire Scrutiny Committee the next morning.
- 2.4 It is suggested that both meetings should be rescheduled, and that consideration be given to whether any other meetings that week should also be rearranged.
- 2.5 A provisional diary for 2017/18 is set out at Appendix 2. Dates are listed for full Council; two Joint Boards, and the Licensing Board. This was drawn up in consultation with the former Lord Provost, Council Leader and Depute Leader.
- 2.6 Council is asked to approve the provisional diary for 2017/18, on the basis that a detailed version would be submitted to a future meeting in the light of any adjustments to the Council's political management arrangements.

### Measures of success

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- 3.1 The adjusted Council diary for 2016/17 supports democratic and effective decision-making.
- 3.2 Key Council dates for 2017/18 are agreed, and arrangements to produce a comprehensive schedule of meetings are put in place.

### Financial impact

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- 4.1 Not applicable.

## **Risk, policy, compliance and governance impact**

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- 5.1 The Council could be open to legal challenge for not considering applications within legislative timescales.

## **Equalities impact**

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- 6.1 Not applicable.

## **Sustainability impact**

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- 7.1 Not applicable.

## **Consultation and engagement**

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- 8.1 Consultation on the provisional Council diary 2017/18 took place with the former Lord Provost, Council Leader and Depute Leader.

## **Background reading/external references**

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### **Andrew Kerr**

Chief Executive

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Appendix 1 - Council Diary June to August 2017

Wk 5	Mon	5	June	a.m.	Planning Committee Visits
				p.m.	
	Tue	6	June	a.m.	<b>COMMUNITIES AND NEIGHBOURHOODS COMMITTEE</b>
				p.m.	
	Wed	7	June	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	8	June	a.m.	<b>FINANCE AND RESOURCES COMMITTEE</b>
			p.m.		
Wk 6	Fri	9	June	a.m.	Police and Fire Scrutiny Committee
				p.m.	
	Mon	12	June	a.m.	
				p.m.	Sub-Committee on Standards for Children and Families
	Tue	13	June	a.m.	<b>CORPORATE POLICY AND STRATEGY COMMITTEE</b>
				p.m.	
	Wed	14	June	a.m.	Local Review Body(Panel 3)
			p.m.		
Wk 7	Thu	15	June	a.m.	Planning Committee
				p.m.	
				Eve	Consultative Committee with Parents
	Fri	16	June	a.m.	
				p.m.	
	Mon	19	June	a.m.	Lothian Valuation Joint Board (Provisional)
				p.m.	
Wk 8	Tue	20	June	a.m.	<b>EDUCATION, CHILDREN AND FAMILIES COMMITTEE</b>
				p.m.	
	Wed	21	June	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee
	Thu	22	June	a.m.	<b>GOVERNANCE, RISK AND BEST VALUE COMMITTEE</b>
				p.m.	
	Fri	23	June	a.m.	Licensing Sub-Committee
			p.m.		
Wk 8	Mon	26	June	a.m.	Licensing Board
				p.m.	
	Tue	27	June	a.m.	<b>CULTURE AND SPORT COMMITTEE</b>
				p.m.	Pensions Audit Sub-Committee
	Wed	28	June	a.m.	Local Review Body (Panel 1)
				p.m.	Pensions Committee
	Thu	29	June	a.m.	<b>CITY OF EDINBURGH COUNCIL</b>
			p.m.		
	Fri	30	June	a.m.	
				p.m.	
(Summer Recess until w/c 31 July 2017)					



Wk 1	Mon	31	July	a.m.	Licensing Board
				p.m.	
	Tue	1	August	a.m.	<b>TRANSPORT AND ENVIRONMENT COMMITTEE</b>
				p.m.	
	Wed	2	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	3	August	a.m.	<b>FINANCE AND RESOURCES COMMITTEE</b>
			p.m.		
Wk 2	Fri	4	August	a.m.	Planning Committee Visits
				p.m.	
	Mon	7	August	a.m.	
				p.m.	
	Tue	8	August	a.m.	<b>CORPORATE POLICY AND STRATEGY COMMITTEE</b>
				p.m.	
	Wed	9	August	a.m.	Local Review Body (Panel 2)
			p.m.		
Wk 3	Thu	10	August	a.m.	Planning Committee Workshop
				p.m.	<b>PETITIONS COMMITTEE</b>
	Fri	11	August	a.m.	
				p.m.	
	Mon	14	August	a.m.	
				p.m.	
	Tue	15	August	a.m.	<b>HEALTH, SOCIAL CARE AND HOUSING COMMITTEE</b>
			p.m.		
Wk 4	Wed	16	August	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee
	Thu	17	August	a.m.	<b>GOVERNANCE, RISK AND BEST VALUE COMMITTEE</b>
				p.m.	
	Fri	18	August	a.m.	Licensing Sub-Committee
				p.m.	
	Mon	21	August	a.m.	
			p.m.	Regulatory Committee	
Tue	22	August	a.m.	<b>ECONOMY COMMITTEE</b>	
			p.m.		
Wed	23	August	a.m.	Local Review Body (Panel 3)	
			p.m.		
Thu	24	August	a.m.	<b>CITY OF EDINBURGH COUNCIL</b>	
			p.m.		
Fri	25	August	a.m.		
			p.m.		

Appendix 2 - Provisional Council Diary 2017/18

<b>(4 week summer recess, late Christmas Recess)</b>			
<b>W/C</b>	<b>Month</b>	<b>Year</b>	<b>Week</b>
31	July	2017	1 – Licensing Board on 31 July
7	August	2017	2
14	August	2017	3
21	August	2017	<b>4 - Council meeting on 24 August</b>
28	August	2017	5 – Licensing Board on 28 August
4	September	2017	6 – LVJB on 4 September
11	September	2017	7
18	September	2017	<b>8 - Council meeting on 21 September</b>
25	September	2017	1 – Licensing Board on 25 September
2	October	2017	2
9	October	2017	3
16	October	2017	<i>Recess (Schools week)</i>
23	October	2017	<b>4- Council Meeting on 26 October</b>
30	October	2017	5 – Licensing Board on 30 October
6	November	2017	6
13	November	2017	7 – LVJB on 13 November
20	November	2017	<b>8 – Council Meeting on 23 November</b>
27	November	2017	1
4	December	2017	2 – Licensing Board on 4 December
11	December	2017	<b>3 – Council Meeting on 14 December</b>
18	December	2017	<i>Recess</i>
25	December	2017	<i>Recess</i>
1	January	2018	<i>Recess</i>
8	January	2018	4
15	January	2018	5
22	January	2018	6
29	January	2018	7 – Licensing Board on 29 January
5	February	2018	<b>8 – Council meeting on 8 February (Budget)</b> LVJB on 5 February
12	February	2018	<i>Recess (Schools week)</i>
19	February	2018	<b>1 - Council meeting on 22 February (Budget)</b>
26	February	2018	2 – Licensing Board on 26 February
5	March	2018	3
12	March	2018	<b>4 - Council meeting on 15 March</b>
19	March	2018	<b>5</b>
26	March	2018	6 – Licensing Board on 26 March
2	April	2018	<i>Recess (Schools week)</i>
9	April	2018	<i>Recess (Schools week)</i>
16	April	2018	<i>Recess</i> LVJB on 16 April
23	April	2018	7
30	April	2018	<b>8 – Council Meeting on 3 May</b> Licensing Board on 30 April
7	May	2018	<b>1</b>
14	May	2018	<b>2</b>
21	May	2018	3 – Council meeting on
28	May	2018	<b>4 – Council meeting on 31 May</b> Licensing Board on 28 May
4	June	2018	<b>5</b>
11	June	2018	<b>6</b>
18	June	2018	<b>7</b>
25	June	2018	<b>8 – Council meeting on 28 June</b> Licensing Board on 25 June LVJB on 25 June
2	July	2018	<i>Recess</i>
9	July	2018	<i>Recess</i>
16	July	2018	<i>Recess</i>
23	July	2018	<i>Recess</i>